Excel Easy
#1 Excel tutorial on the net

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Calculated Field/Item   G+ Follow   9.7k

Calculated Field | Calculated Item

This example teaches you how to insert a calculated field or calculated item in a pivot table.

Below you can find a pivot table. Go back to Pivot Tables to learn how to create this pivot table.

	A	B	C	D
		Sum of Amount		
1	Drop Report Filter Fields Here			
2				
3	Sum of Amount			
4	Country	Total		
5	Australia	131713		
6	Canada	94745		
7	France	141056		
8	Germany	155168		
9	New Zealand	66782		
10	United Kingdom	173137		
11	United States	267133		
12	Grand Total	1029734		
13				
14				

Chapter

Pivot Tables

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Group Pivot Table Items

Multi-level Pivot Table

Frequency Distribution

Pivot Chart

Slicers

Update Pivot Table

Calculated Field/Item

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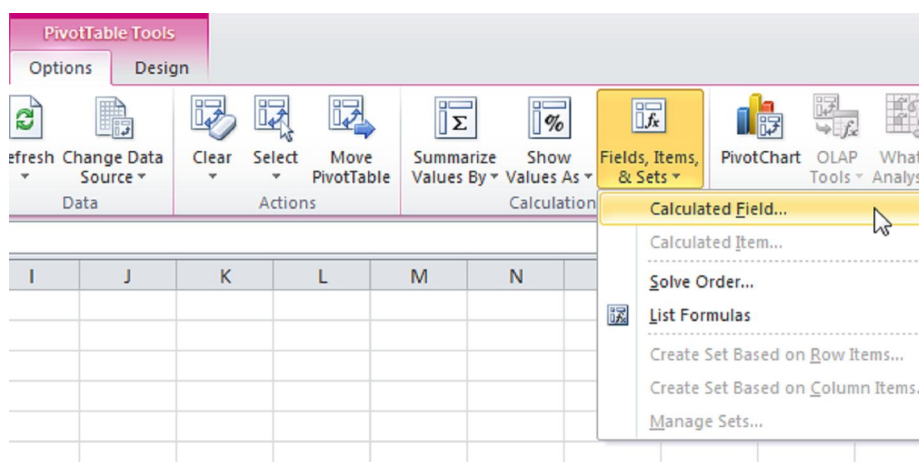calculated-field.xls

calculated-item.xls
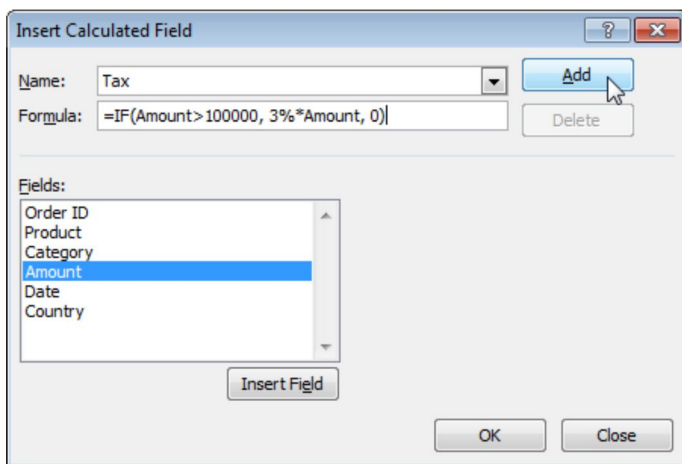
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Calculated Field

A calculated field uses the values from another field. To insert a calculated field, execute the following steps.

1. Click any cell inside the pivot table.

2. The PivotTable Tools contextual tab activates. On the Options tab, click Calculated Field.

3. Enter Tax for Name.

4. Type the formula =IF(Amount>100000, 3%*Amount, 0)

5. Click Add.

Note: use the Insert Field button to quickly insert fields when you type a formula. To delete a calculated field, select the field and click Delete (under Add).
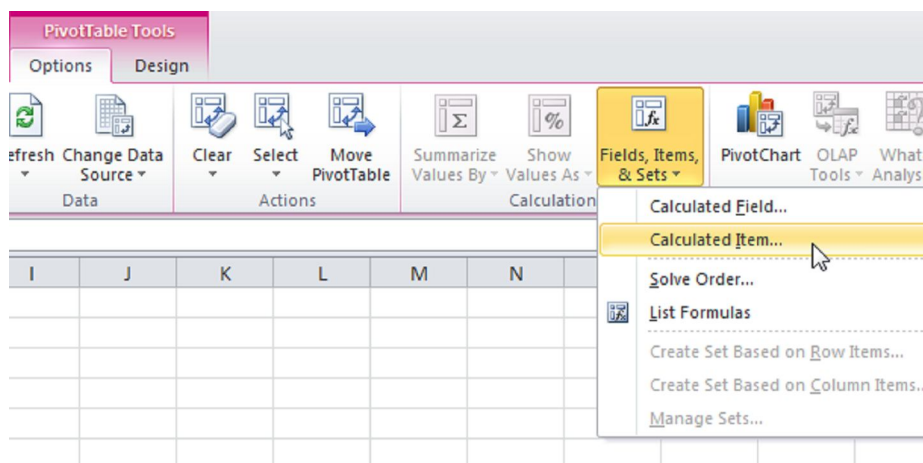
6. Click OK.

7. Drag the Tax field to the Values area.

Result:

Calculated Item

A calculated item uses the values from other items. To insert a calculated item, execute the following steps.
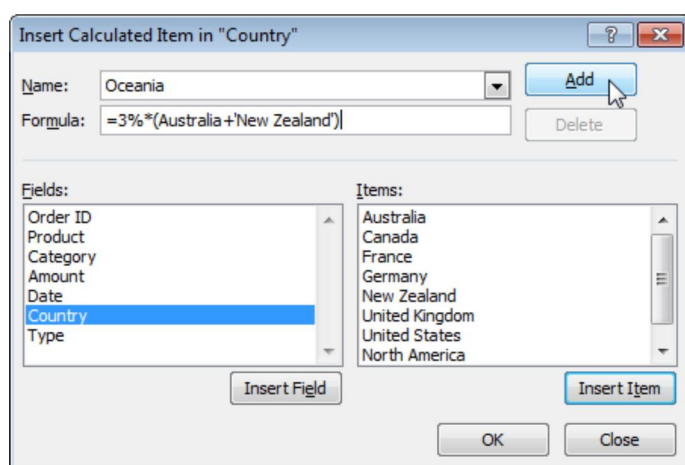
1. Click any Country in the pivot table.

2. The PivotTable Tools contextual tab activates. On the Options tab, click Calculated Item.

3. Enter Oceania for Name.

4. Type the formula =3%*(Australia+'New Zealand')

5. Click Add.

Note: use the Insert Item button to quickly insert items when you type a formula. To delete a calculated item, select the item and click Delete (under Add).

6. Repeat steps 3 to 5 for North America (Canada and United States) and Europe (France, Germany and United Kingdom) with a 4% and 5% tax rate respectively.

7. Click OK.

Result:

Note: we created two groups (Sales and Taxes).

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Learn more about pivot tables, use the side menu >>

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