



Shade Alternate Rows

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This example shows you how to use conditional formatting to shade alternate rows. Shading every other row in a range makes it easier to read your data.

1. Select a range.

	A	B	C	D	E
1	Last Name	Sales	Country	Quarter	
2	Smith	\$16,753.00	UK	Qtr 3	
3	Johnson	\$14,808.00	USA	Qtr 4	
4	Williams	\$10,644.00	UK	Qtr 2	
5	Jones	\$1,390.00	USA	Qtr 3	
6	Brown	\$4,865.00	USA	Qtr 4	
7	Williams	\$12,438.00	UK	Qtr 1	
8	Johnson	\$9,339.00	UK	Qtr 2	
9	Smith	\$18,919.00	USA	Qtr 3	
10	Jones	\$9,213.00	USA	Qtr 4	
11	Jones	\$7,433.00	UK	Qtr 1	
12	Brown	\$3,255.00	USA	Qtr 2	
13	Williams	\$14,867.00	USA	Qtr 3	
14	Williams	\$19,302.00	UK	Qtr 4	
15	Smith	\$9,698.00	USA	Qtr 1	
16					
17					

Chapter

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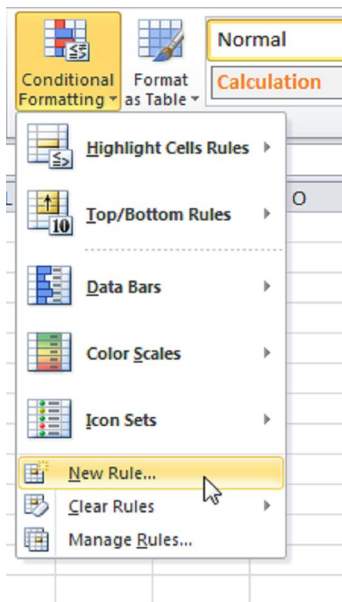
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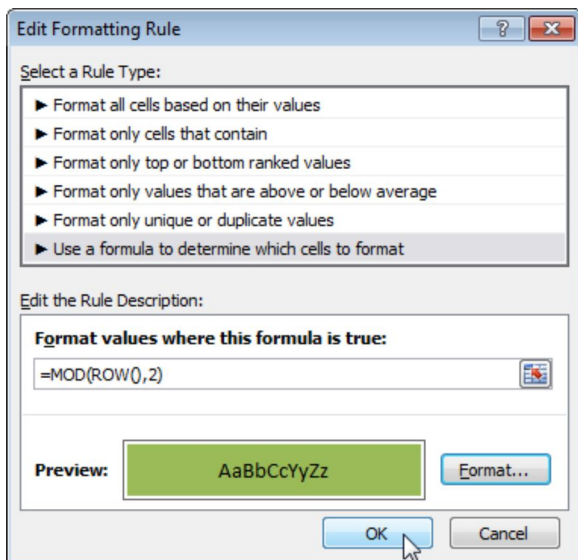
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2. On the Home tab, click Conditional Formatting, New Rule...



3. Click on 'Use a formula to determine which cells to format'.
4. Enter the formula =MOD(ROW(),2)
5. Select a formatting style and click OK.



Result.

	A	B	C	D	E
1	Last Name	Sales	Country	Quarter	
2	Smith	\$16,753.00	UK	Qtr 3	
3	Johnson	\$14,808.00	USA	Qtr 4	
4	Williams	\$10,644.00	UK	Qtr 2	
5	Jones	\$1,390.00	USA	Qtr 3	
6	Brown	\$4,865.00	USA	Qtr 4	
7	Williams	\$12,438.00	UK	Qtr 1	
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16					
17					

Explanation: the MOD function gives the remainder of a division. The ROW() function returns the row number. For

example, for the seventh row, $\text{MOD}(7,2)$ equals 1. 7 is divided by 2 (3 times) to give a remainder of 1. For the eight row, $\text{MOD}(8,2)$ equals 0. 8 is divided by 2 (exactly 4 times) to give a remainder of 0. As a result, all odd rows return 1 (TRUE) and will be shaded.

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