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Calculated Field/Item

## Download Excel File

slicers.xlsx





To insert a slicer, execute the following steps.

1. Click any cell inside the pivot table. The PivotTable Tools contextual tab activates.

## 2. On the Options tab, insert a slicer.

13 14

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3. Check Category and click OK.



4. For example, Click Fruit to only show the fruit exported to each country.

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7	France	80193	36094	7388	2256	125931	V-8	ctubics	
8	Germany	9082	39686	8775	8887	66430			
9	New Zealand	10332	40050		12010	62392			
10	United Kingdom	17534	42908	5600	21744	87786			
11	United States	28615	95061	22363	30932	176971			
12	Grand Total	191257	340295	57079	104438	693069			
13									
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Note: notice how the report filter changed to Fruit. Hold down CTRL to include fruit and vegetables.

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## Learn more about pivot tables, use the side menu >>

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