 Excel Easy

#1 Excel tutorial on the net

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Excel 2010 makes it possible to insert slicers to quickly and easily filter pivot tables. However, using the report filter gives the exact same result.

Below you can find a two-dimensional pivot table. Go back to Pivot Tables to learn how to create this pivot table.

To insert a slicer, execute the following steps.

1. Click any cell inside the pivot table. The PivotTable Tools contextual tab activates.

2. On the Options tab, insert a slicer.

3. Check Category and click OK.

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Chapter

Pivot Tables

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Group Pivot Table Items

Multi-level Pivot Table

Frequency Distribution

Pivot Chart

Slicers

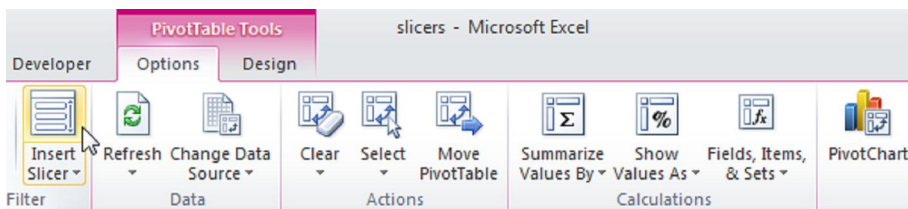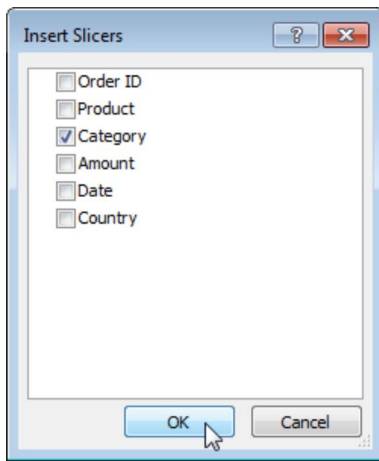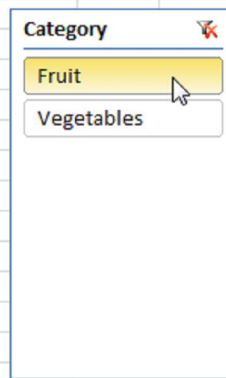Update Pivot Table

Calculated Field/Item

Download Excel File

slicers.xlsx

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4. For example, Click Fruit to only show the fruit exported to each country.

Note: notice how the report filter changed to Fruit. Hold down CTRL to include fruit and vegetables.

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Learn more about pivot tables, use the side menu >>

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